

Timetable Change Request Form

Note: Even when very good reasons are provided, it is difficult to cater for all requests as a large number of students have similar demands on their time. We will do our best to accommodate the needs of all but please prepare yourself for that fact that we may not be able to grant your request.

If possible, please enrol in a tutorial/practical for us to be able to consider changing it for you. If all tutorial/practicals are full, you can still complete this form.

Forms are to be sent to smah-students@uow.edu.au no later than **Wednesday 18th July**. Please do not presume that we will be able to consider your request after this time. You will be notified of the outcome of your request via your UOW student email account.

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|------------|----------------------|-----------------|--------------------------------------|
| Full Name: | <input type="text"/> | Student Number: | <input type="text"/> |
| Phone | <input type="text"/> | Email: | <input type="text"/> @uowmail.edu.au |

Tutorials:

| Subject: | Subject: | Subject: |
|-------------------------|-------------------------|-------------------------|
| Current tutorial group: | Current tutorial group: | Current tutorial group: |
| Preference One: | Preference One: | Preference One: |
| Preference Two: | Preference Two: | Preference Two: |
| Preference Three: | Preference Three: | Preference Three: |

Practicals:

| Subject: | Subject: | Subject: |
|--------------------------|--------------------------|--------------------------|
| Current Practical group: | Current Practical group: | Current practical group: |
| Preference One: | Preference One: | Preference One: |
| Preference Two: | Preference Two: | Preference Two: |
| Preference Three: | Preference Three: | Preference Three: |

Reason for Request - Please provide details:

- Timetable Clashes
 Transport Issues
 Other

Details:

Signature: _____

Date: / / 2018