School of Earth & Environmental Sciences

EESC216: Sediments and Fuels

Subject Outline
Spring, 2016
On-Campus
Wollongong

Subject Information
Credit Points: 6
Pre-requisite(s): 12 credit points of 100-level EESC subjects
Co-requisite(s): Nil
Restrictions: Nil
Contact Hours: 1 x 2 hr Lecture 1 x 3 hr practical, 1 weekend field trip

Subject Contacts
Subject Coordinator/Lecturer

| Name: | A/Prof Brian Jones |
| Location: | Building 41, Room 158a |
| Telephone: | 61 2 4221 3803 |
| Email: | brian_jones@uow.edu.au |
| Consultation mode and times: | Email for appointment |

Student Support and Advice
For general enquiries please contact StudentHub 41:

Location: 41.138B
Telephone: 61 2 4221 3492
Email: smah-students@uow.edu.au
Student Consultation and Communication

University staff receive many emails each day. In order to enable them to respond to your emails appropriately and in a timely fashion, students are asked to observe basic requirements of professional communication:

Please ensure that you include your full name and student number and identify your practical class or tutorial group in your email so that staff know who they are communicating with and can follow-up personally where appropriate.

Consider what the communication is about
• Is your question addressed elsewhere (e.g. in the subject outline or, on the eLearning site)?
• Is it something that is better discussed in person or by telephone? This may be the case if your query requires a lengthy response or a dialogue in order to address. If so, see consultation times above and/or schedule an appointment.
• Are you addressing your request to the most appropriate person?

Specific email subject title to enable easy identification of issue
• Identify the subject code of the subject you are enquiring about (as staff may be involved in more than one subject) put this in the email subject heading. Add a brief, specific query reference after the subject code where appropriate.

Professional courtesy
• Address the staff member appropriately by name (and formal title if you do not yet know them).
• Use full words (avoid ‘text-speak’ abbreviations), correct grammar and correct spelling.
• Be respectful and courteous.
• Allow 3 – 4 working days for a response before following up. If the matter is legitimately urgent, you may wish to try telephoning the staff member (and leaving a voicemail message if necessary) or inquiring at the School Office.
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Section A: General Information

Subject Learning Outcomes

On completion of this subject, students should be able to:

1. Locate, synthesise and interpret data, information and observations on marine sedimentary successions
2. Apply knowledge and appropriate techniques, including those associated with fieldwork, to interpret the geological importance of marine faunal populations
3. Demonstrate broad and coherent knowledge and understanding of strategic importance of coal and petroleum deposits
4. Demonstrate broad and coherent knowledge of the trends, processes and impacts that shape the Earth’s environment and its life forms, including cultural and Indigenous perspectives

Subject Description

EESC216 provides an overview of marine sediments, sedimentary environments and fossils using local field examples as a teaching platform. Topics include: clastic high- and low-energy shelf sediments; evaporites; reefs and cool water carbonates; deep ocean sediments; marine transport mechanisms; major marine invertebrate groups and their fossil records; palaeoecology; application of stable isotopes in marine environments, seismic exploration techniques; and the assessment of coal and petroleum resources.

UOW Grade Descriptors

The University of Wollongong Grade Descriptors are general statements that describe student performance at each of the University’s grade levels.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Mark (%)</th>
<th>Descriptor</th>
</tr>
</thead>
<tbody>
<tr>
<td>High Distinction HD</td>
<td>85-100</td>
<td>A high distinction grade (HD) is awarded for performance that provides evidence of an outstanding level of attainment of the relevant subject learning outcomes, demonstrating the attributes of a distinction grade plus (as applicable): • consistent evidence of deep and critical understanding • substantial originality and insight in identifying, generating and communicating competing arguments, perspectives or problem-solving approaches • critical evaluation of problems, their solutions and their implications • use of quantitative analysis of data as the basis for deep and thoughtful judgments, drawing insightful, carefully qualified conclusions from this work • creativity in application as appropriate to the discipline • eloquent and sophisticated communication of information and ideas in terms of the conventions of the discipline • consistent application of appropriate skills, techniques and methods with outstanding levels of precision and accuracy • all or almost all answers correct, very few or none incorrect</td>
</tr>
<tr>
<td>Distinction D</td>
<td>75-84</td>
<td>A distinction grade (D) is awarded for performance that provides evidence of a superior level of attainment of the relevant subject learning outcomes, demonstrating the attributes of a credit grade plus (as applicable): • evidence of integration and evaluation of critical ideas, principles, concepts and/or theories • distinctive insight and ability in applying relevant skills, techniques, methods and/or concepts • demonstration of frequent originality in defining and analysing issues or problems and providing solutions • fluent and thorough communication of information and ideas in terms of the conventions of the discipline • frequent application of appropriate skills, techniques and methods with superior levels of precision and accuracy • most answers correct, few incorrect</td>
</tr>
<tr>
<td>Credit</td>
<td>Grade</td>
<td>Description</td>
</tr>
<tr>
<td>--------</td>
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</tr>
</tbody>
</table>
| C      | 65-74  | A credit grade (C) is awarded for performance that provides evidence of a high level of attainment of the relevant subject learning outcomes, demonstrating the attributes of a pass grade plus (as applicable):  
  • evidence of learning that goes beyond replication of content knowledge or skills  
  • demonstration of solid understanding of fundamental concepts in the field of study  
  • demonstration of the ability to apply these concepts in a variety of contexts  
  • use of convincing arguments with appropriate coherent and logical reasoning  
  • clear communication of information and ideas in terms of the conventions of the discipline  
  • regular application of appropriate skills, techniques and methods with high levels of precision and accuracy  
  • many answers correct, some incorrect |
| P      | 50-64  | A pass grade (P) is awarded for performance that provides evidence of a satisfactory level attainment of the relevant subject learning outcomes, demonstrating (as applicable):  
  • knowledge, understanding and application of fundamental concepts of the field of study  
  • use of routine arguments with acceptable reasoning  
  • adequate communication of information and ideas in terms of the conventions of the discipline  
  • ability to apply appropriate skills, techniques and methods with satisfactory levels of precision and accuracy  
  • a combination of correct and incorrect answers |
| F      | <50    | A fail grade (F) is given for performance that does not provide sufficient evidence of attainment of the relevant subject learning outcomes. |
| TF     |        | A technical fail (TF) grade is given when minimum performance level requirements for at least one assessment item in the subject as a whole have not been met despite the student achieving at least a satisfactory level of attainment of the subject learning outcomes. |
| S      |        | A satisfactory grade (S) is awarded for performance that demonstrates a satisfactory level of attainment of the relevant subject learning outcomes. |
| U      |        | An unsatisfactory grade (U) is awarded for performance that demonstrates an unsatisfactory level of attainment of the relevant subject learning outcomes. |
| E      |        | An excellent grade (E) may be awarded, instead of a satisfactory grade (S), within subjects from the School of Medicine that have been completed with a consistent pattern of high standard of performance in all aspects of the subject. |

More details on UOW Grade descriptors can be found on the following link

**eLearning Space**

This subject has materials and activities available via eLearning. To access eLearning you must have a UOW user account name and password, and be enrolled in the subject. eLearning is accessed via SOLS (student online services). Log on to SOLS and then click on the eLearning link in the menu column. For information regarding the eLearning spaces please use the following link:
http://uowblogs.com/moodlelab/files/2013/05/Moodle_StudentGuide-1petpo7.pdf

**Lecture, Tutorial, Laboratory Times**

All timetable information is subject to variation. Check latest timetabling information on the ‘Current Student’ webpage on UOW website or log into SOLS to view your personal timetable prior to attending classes.

Timetable information can be accessed from

Key University Dates can be accessed from
Readings, References and Materials

Textbooks:
Nil

Prescribed Readings (includes eReadings):
The following texts are prescribed for this subject, but students are not expected to purchase these. They are available to students through the library on the subjects eLearning site.

Students will be provided with a list of suitable and necessary background reading materials for each segment of the course, and key chapters in reference books. Your lecturers will also provide printed hand-out material and key diagrams that cover the topics covered in the lectures.

Materials:

Equipment recommended for practical classes and the field tutorial:
1. appropriate enclosed footwear must be worn in the laboratory and field; NO bare feet, thongs or open-toed shoes (e.g. sandals) are permitted
2. drawing instruments (ruler, eraser, pencils, pens, etc.)
3. hand lens or magnifying glass (preferably x10 or x8)
4. day pack, water bottle, hat, sunglasses and sunscreen for field tutorial
5. sturdy footwear (boots or joggers) for field tutorial
6. clipboard for field tutorial

Recommended Readings:
The following references complement the prescribed readings and textbooks:


Jaccard, M., 2006. Sustainable Fossil Fuels. Cambridge University Press, 381pp. Recommended readings are not intended as an exhaustive list, students should use the Library catalogue and databases to locate additional resources.

Recent Changes to this Subject
Nil

Extraordinary Changes for the Subject after Release of the Subject Outline
In extraordinary circumstances the provisions stipulated in this Subject Outline may require amendment after the Subject Outline has been distributed. All students enrolled in the subject must be notified and have the opportunity to provide feedback in relation to the proposed amendment, prior to the amendment being finalised.
Learning Analytics
Data on student performance and engagement (such as Moodle and University Library usage, task marks, use of SOLS) will be available to the Subject Coordinator to assist in analysing student engagement, and to identify and recommend support to students who may be at risk of failure. If you have questions about the kinds of data the University uses, how we collect it, and how we protect your privacy in the use of this data, please refer to http://www.uow.edu.au/dvca/bala/analytics/index.html

Fieldwork Safety Guidelines
The rules below are general rules that are required when participating in practicals which involve fieldwork.

- Before commencing fieldwork you are to ensure that you understand specific procedures and policy related to fieldwork safety.
- You will need to review a Risk Assessment form for the fieldwork to be conducted, then complete a Fieldwork Participant Acknowledgement form before commencing any fieldwork. These materials will be made available by the Subject Coordinator.
- You must inform the Subject Coordinator of any medical conditions which may impact upon your ability to participate in fieldwork before commencing any fieldwork.
- All Reasonable Adjustment cases must be discussed with the Subject Coordinator prior to commencing fieldwork.
- Attendance on field excursions may be denied to students who do not abide by these and other conditions, which may be specified by the Subject Coordinator.

Schedule of Learning*

<table>
<thead>
<tr>
<th>Week</th>
<th>Week Commencing</th>
<th>Lecture 1</th>
<th>Lecture 2</th>
<th>Practical</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>25/7/2016</td>
<td>Evolution of life and Ediacaran fauna</td>
<td>Sediment movement and bedforms</td>
<td>Flume – generation of sedimentary structures</td>
</tr>
<tr>
<td>2</td>
<td>1/8/2016</td>
<td>Shallow marine sediments</td>
<td>Deltas and lagoons</td>
<td>Fossils field trip</td>
</tr>
<tr>
<td>3</td>
<td>8/8/2016</td>
<td>Fossils as environmental indicators</td>
<td>Deep marine deposits</td>
<td>Macrofossils</td>
</tr>
<tr>
<td>4</td>
<td>15/8/2016</td>
<td>Fossils as environmental indicators</td>
<td>Austinmer/Thirroul field trip</td>
<td>Austinmer/Thirroul field trip</td>
</tr>
<tr>
<td>5</td>
<td>22/8/2016</td>
<td>Microfossils</td>
<td>Cool water sedimentary carbonates</td>
<td>Microfossils and macrofossils</td>
</tr>
<tr>
<td>6</td>
<td>29/8/2016</td>
<td>Fossils in biostratigraphy</td>
<td>Trace fossils</td>
<td>Microfossils and macrofossils</td>
</tr>
<tr>
<td>7</td>
<td>5/9/2016</td>
<td>Coal</td>
<td>Extinction events</td>
<td>Microfossils</td>
</tr>
<tr>
<td>8</td>
<td>12/9/2016</td>
<td>Coal</td>
<td>Coal utilisation</td>
<td>Core analysis</td>
</tr>
<tr>
<td>9</td>
<td>19/9/2016</td>
<td>Sedimentary petrology</td>
<td>Diagenesis</td>
<td>Sedimentary petrology</td>
</tr>
<tr>
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<tr>
<td></td>
<td></td>
<td><strong>Mid-Session Recess</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>4/10/2016</td>
<td>Well logging</td>
<td>Seismic surveys</td>
<td>Sedimentary petrology</td>
</tr>
<tr>
<td>11</td>
<td>10/10/2016</td>
<td>Sequence stratigraphy</td>
<td>Sequence stratigraphy</td>
<td>Sequence stratigraphy</td>
</tr>
<tr>
<td>12</td>
<td>17/10/2016</td>
<td>Petroleum</td>
<td>Petroleum reservoirs</td>
<td>Petroleum</td>
</tr>
<tr>
<td>13</td>
<td>24/10/2016</td>
<td>Stable isotopes</td>
<td>Subject overview</td>
<td>PRACTICAL EXAM</td>
</tr>
</tbody>
</table>

*The above timetable should be used as a guide only, as it is subject to change. Students will be advised of any changes as they become known.

Hardcopies of this document are considered uncontrolled please refer to UOW website or eLearning for the latest version

### Section B: Assessment

#### Assessment Summary

<table>
<thead>
<tr>
<th>Assessment Item</th>
<th>Form of Assessment</th>
<th>Due Date</th>
<th>Return/Feedback Due date</th>
<th>Weighting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment 1</td>
<td>Flume Report</td>
<td>2/8/2016</td>
<td>16/8/2016</td>
<td>5%</td>
</tr>
<tr>
<td>Assessment 2</td>
<td>Austinmer Report</td>
<td>30/8/2016</td>
<td>14/9/2016</td>
<td>5%</td>
</tr>
<tr>
<td>Assessment 3</td>
<td>Multiple Choice Quiz</td>
<td>5-9/8/2016</td>
<td>15/9/2016</td>
<td>5%</td>
</tr>
<tr>
<td>Assessment 4</td>
<td>Fossil Report</td>
<td>13/9/2016</td>
<td>27/9/2016</td>
<td>25%</td>
</tr>
<tr>
<td>Assessment 5</td>
<td>Sydney Basin Report</td>
<td>5/10/2016</td>
<td>19/10/2016</td>
<td>15%</td>
</tr>
<tr>
<td>Assessment 6</td>
<td>Practical Exam</td>
<td>25/10/2016</td>
<td>1/11/2016</td>
<td>15%</td>
</tr>
<tr>
<td>Assessment 7</td>
<td>Theory Exam</td>
<td>UOW Exam Period</td>
<td>Release of results</td>
<td>30%</td>
</tr>
<tr>
<td><strong>Total Marks</strong></td>
<td><strong>100%</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Details of Assessment Tasks

Assessment tasks will be marked using explicit criteria that are provided below to students prior to submission.

### Assessment 1: Flume Report

- **Due date**: Tuesday, 2 August 2016 (Week 2)
- **Weighting**: 5%
- **Submission**: Submit a hardcopy in class
- **Type of Collaboration**: Individual Assessment
- **Length**: 500 words
- **Details**: Report and assess the data collected from the flume
- **Style and format**: Report
- **Subject Learning Outcomes**: 1
- **Marking Criteria**: Students will be marked based on report structure, data presentation and interpretation

### Assessment 2: Austinmer Report

- **Due date**: Tuesday, 30 August 2016 (Week 6)
- **Weighting**: 5%
- **Submission**: Electronic submission in class
- **Type of Collaboration**: Individual Assessment
- **Length**: 500 words
- **Details**: Report and assess the data collected from the field
- **Style and format**: Report
- **Subject Learning Outcomes**: 1
- **Marking Criteria**: Students will be marked based on report structure, data presentation and interpretation
<table>
<thead>
<tr>
<th>Assessment</th>
<th>Type</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment 3</td>
<td>Multiple Choice Quiz</td>
<td>Due date: Week 7&lt;br&gt;Weighting: 5%&lt;br&gt;Submission: Complete the quiz in Moodle&lt;br&gt;Type of Collaboration: Individual Assessment&lt;br&gt;Length: 50 Questions&lt;br&gt;Details: Multiple choice quiz&lt;br&gt;Style and format: Online Quiz&lt;br&gt;Subject Learning Outcomes: 2&lt;br&gt;Marking Criteria: Students will be awarded marks for correct answers</td>
</tr>
<tr>
<td>Assessment 4</td>
<td>Fossil Report</td>
<td>Due date: Monday, 13 September 2016 (Week 8)&lt;br&gt;Weighting: 25%&lt;br&gt;Submission: Submit a hardcopy in class&lt;br&gt;Type of Collaboration: Individual Assessment&lt;br&gt;Length: 2000 words&lt;br&gt;Details: Report and assess the data collected from the field and lab&lt;br&gt;Style and format: Report&lt;br&gt;Subject Learning Outcomes: 2, 4&lt;br&gt;Marking Criteria: Students will be marked based on report structure, data presentation and interpretation</td>
</tr>
<tr>
<td>Assessment 5</td>
<td>Sydney Basin Report</td>
<td>Due date: Friday, 5 October 2016 (Week 10)&lt;br&gt;Weighting: 15%&lt;br&gt;Submission: Submit an electronic copy of your assessment via upload to elearning&lt;br&gt;Type of Collaboration: Individual Assessment&lt;br&gt;Length: 2500 words&lt;br&gt;Details: Report and assess the data collected from the field&lt;br&gt;Style and format: Report&lt;br&gt;Subject Learning Outcomes: 1, 2, 4&lt;br&gt;Marking Criteria: Students will be marked based on report structure, data presentation and interpretation</td>
</tr>
<tr>
<td>Assessment 6</td>
<td>Practical Exam</td>
<td>Due date: Tuesday, 25 October 2016 (Week 13)&lt;br&gt;Weighting: 15%&lt;br&gt;Submission: Exam papers and answers must be submitted at the conclusion of the exam.&lt;br&gt;Type of Collaboration: Individual Assessment&lt;br&gt;Length: 3 hours&lt;br&gt;Details: Short answer questions, maps and diagrams&lt;br&gt;Style and format: In-class test&lt;br&gt;Subject Learning Outcomes: 3&lt;br&gt;Marking Criteria: Students will be awarded marks for correct answers</td>
</tr>
</tbody>
</table>
**Assessment 7**

<table>
<thead>
<tr>
<th>Due date</th>
<th>UOW Exam Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weighting</td>
<td>30%</td>
</tr>
<tr>
<td>Submission</td>
<td>Exam papers and answers must be submitted at the conclusion of the exam.</td>
</tr>
<tr>
<td>Type of Collaboration</td>
<td>Individual Assessment</td>
</tr>
<tr>
<td>Length</td>
<td>3 hours</td>
</tr>
<tr>
<td>Details</td>
<td>Essay and short answer questions</td>
</tr>
<tr>
<td>Style and format</td>
<td>Exam</td>
</tr>
<tr>
<td>Subject Learning Outcomes</td>
<td>3, 4</td>
</tr>
<tr>
<td>Marking Criteria</td>
<td>Students will be marked based on evidence of knowledge and understanding of the topic and reference to appropriate examples and diagrams.</td>
</tr>
</tbody>
</table>

**The Assessment Quality Cycle**

The Assessment Quality Cycle provides a level of assurance that assessment practice across the University is appropriate, consistent and fair.

Assessment Quality Cycle Activities are undertaken to contribute to the continuous improvement of assessment and promote good practices in relation to the:

a. design of the assessment suite and individual assessment tasks;
b. marking of individual assessment tasks;
c. finalisation of subject marks and grades; and
d. review of the subject prior to subsequent delivery

Copies of student work may be retained by the University in order to facilitate quality assurance of assessment processes.

**Minimum Requirements for a Pass in this Subject**

To receive a clear pass in this subject a total mark of 50% or more must be achieved. In addition, failure to meet any of the minimum performance requirements is grounds for awarding a Technical Fail (TF) in the subject, even where total marks accumulated are greater than 50%.

The minimum performance requirements for this subject are:

- attempt all assessment tasks
- attendance at the Southern Sydney Basic field tutorial or alternative essay
- pass the final theory and practical exams (minimum 45% in each to pass)

**Minimum Student Attendance and Participation**

It is expected that students will allocate 12 hours per week to this subject, including any required class attendance, completion of prescribed readings and assessment tasks.

Student attendance at practicals, is compulsory and students must attend at least 80% of classes. Absences will require the submission of an application for Academic Consideration via SOLS and the presentation of suitable documentation, for example a Medical Certificate, to Student Central as soon as practical. For further details about applying for academic consideration visit the Student Central webpage: [http://www.uow.edu.au/student/central/academicconsideration/index.html](http://www.uow.edu.au/student/central/academicconsideration/index.html)
Scaling
Scaling may occur in this subject at the end of session by the Unit Assessment Committee and/or Faculty Assessment Committee (FAC). Marks will only be scaled to ensure fairness/parity of marking across groups of students. Scaling will not affect any individual student’s rank order within their cohort. For more information refer to Assessment Guidelines – Scaling: http://www.uow.edu.au/about/policy/UOW039331.html

Late Submission
Late submission of an assessment task without an approved extension of the deadline is not acceptable. If you are unable to submit an assessment due to extenuating circumstances (e.g. medical grounds or compassionate grounds), you can make an application for academic consideration. Not all circumstances qualify for academic consideration. For further details about applying for academic consideration visit the Student Central webpage: http://www.uow.edu.au/student/central/academicconsideration/index.html

Late Submission Penalty
Late submission of an assessment task without an approved extension of the deadline is not acceptable. Marks will be deducted for late submission at the rate of 10% of the total possible marks for that particular assessment task per day. This means that if a piece of work is marked out of 100, then the late penalty will be 10 marks per day (10% of 100 possible marks per day). The formula for calculating the late penalty is the total possible marks x 0.10 x number of days late. For the purposes of this policy a weekend (Saturday and Sunday) will be regarded as two days.

For example:

- Student A submits an assessment which is marked out of 100. The assessment is submitted 4 days late. This means that a late penalty of 40 marks will apply (100 x 0.10 x 4). The assessment is marked as per normal out of 100 and is given a mark of 85/100, and then the late penalty is applied. The result is that the student receives a final mark of 45/100 for the assessment (85 (original mark) – 40 marks (late penalty) = 45/100 (final mark)).

- Student B submits a report which is marked out of 20. The report is submitted three days late. This means that a late penalty of 6 marks will apply ((20 x 0.10 x 3). The report is marked as per normal out of 20 and is given a mark of 15/20, and then the late penalty is applied. The result is that the student receives a final mark of 9/20 for the report (15 (original mark) – 6 marks (late penalty) = 9/20 (final mark)).

No marks will be awarded for work submitted after the assessment has been returned to the students (except where a particular assessment task is undertaken by students at different times throughout the session, but where the assessment is based on experiments or case studies specific to a student). Notwithstanding this, students must complete all assessment tasks to a satisfactory standard and submit them, regardless of lateness or loss of marks, where submission is a condition of satisfactorily completing the subject.

Supplementary Assessments
Supplementary assessment may be offered to students whose performance in this subject is close to that required to pass the subject, and are otherwise identified as meriting an offer of a supplementary assessment. The precise form of supplementary assessment will be determined at the time the offer of a supplementary assessment is made.

Students can log on to SOLS and click on the link titled “Supplementary Assessment” to view any applicable offers or use the following link; http://www.uow.edu.au/student/exams/suppassess/index.html
System of Referencing Used for Written Work
The Author-Date (Harvard) referencing system should, unless otherwise specified for a particular assessment (check Details of Assessment Tasks), be utilised. A summary of the Harvard system can be accessed on the Library website at: https://webapps.library.uow.edu.au/refcite/style-guides/html/

Use of Internet Sources
Students are able to use the Internet to access the most current information on relevant topics and information. Internet sources should only be used after careful critical analysis of the currency of the information, the role and standing of the sponsoring institution, reputation and credentials of the author, the clarity of the information and the extent to which the information can be supported or ratified by other authoritative sources.

Academic Integrity Policy
The full policy on Academic Integrity Policy is found in the Policy Directory on the UOW website.

"The University's Academic Integrity and Plagiarism Policy, Faculty Handbooks and subject guides clearly set out the University's expectation that students submit only their own original work for assessment and avoid plagiarising the work of others or cheating. Re-using any of your own work (either in part or in full) which you have submitted previously for assessment is not permitted without appropriate acknowledgement. Plagiarism can be detected and has led to students being expelled from the University.

The use by students of any website that provides access to essays or other assessment items (sometimes marketed as 'resources'), is extremely unwise. Students who provide an assessment item (or provide access to an assessment item) to others, either directly or indirectly (for example by uploading an assessment item to a website) are considered by the university to be intentionally or recklessly helping other students to cheat. This is considered academic misconduct and students place themselves at risk of being expelled from the University."

Student Academic Complaints Policy (Coursework or Higher Degree Research)
In accordance with the Coursework Student Academic Complaints Policy, a student may request an explanation of a mark for an assessment task or a final grade for a subject consistent with the student's right to appropriate and useful feedback on their performance in an assessment task. Refer to the Coursework Student Academic Complaints Policy for further information.

Submission of Assessments
Refer to the submission requirements under the details of the individual assessments. Students should ensure that they receive a receipt acknowledging submission. Students will be required to produce this in the event that an assessment task is considered to be lost. Students are also expected to keep a copy of all their submitted assessments in the event that re-submission is required.

Assessment Return
Students will be notified when they can collect or view their marked assessment. In accordance with University Policy marked assessments will usually only be held for 21 days after the declaration of marks for that assessment.
Section C: General Advice

Students should refer to the Faculty of Science, Medicine and Health website for information on policies, learning and support services and other general advice.

University Policies

Students should be familiar with the following University policies:

a. Code of Practice – Teaching and Assessment

b. Student Charter

c. Academic Integrity and Plagiarism Policy

d. Student Academic Consideration Policy

e. Course Progress Policy

f. Graduate Qualities Policy

g. Academic Complaints Policy (Coursework and Honours Students)

h. Inclusive Language Policy

i. Workplace Health and Safety, where relevant

j. Intellectual Property Policy

k. IP Student Assessment of Intellectual Property Policy, where relevant

Student Support Services and Facilities

Students can access information on student support services and facilities at the following link. This includes information on “Academic Support”, “Starting at University”, “Help at University” as well as information and support on “Careers and Jobs”. http://www.uow.edu.au/student/services/index.html

Student Etiquette

Guidelines on the use of email to contact teaching staff, mobile phone use in class and information on the university guide to eLearning ‘Netiquette’ can be found at http://www.uow.edu.au/student/elearning/netiquette/index.html

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<td>Sonia Losinno – ADE nominee</td>
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