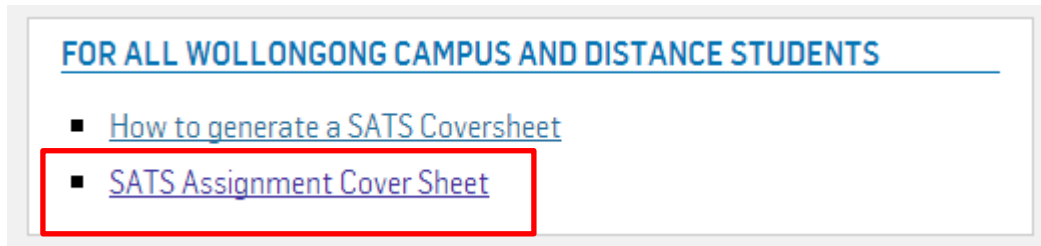


## StudentHub 41 (SMAH) Assignment Submission

### How to Generate a SATS Assignment Coversheet

1. **Go to Student Assignment Tracking System - SATS.** The link is available on the StudentHub 41 Assignment Submission and Cover Sheets webpage:  
<https://smah.uow.edu.au/current-students/UOW151958.html> and select "SATS Assignment Cover Sheet"



2. **Log In** using generic account name and password  
Account Name: student  
Password: coverit

S



Enter an account name and password to view  
databases hosted by FileMaker Server:

☐ Guest Account  
☒ Account Name and Password  
 Account Name:   
 Password:

All students use the  
same generic log in

**Acct Name:** student  
**Password:** coverit

3. **Click on Student Assignments**



#### 4. Click on Individual Cover

This Data Base is for EIS & SMAH Students  
to generate assignment cover sheets.

<b>Individual Cover</b>	Click this button to generate a cover sheet
<b>Group Cover</b>	Click this button to generate a cover sheet for a group assignment where only one report is to be handed in. Only the team leader should generate the cover sheet.
<b>Lab Report</b>	Click this button for Lab report cover sheets. Note: Not for SECTE students.
<b>Log Out</b>	Click this button if no assignment cover sheet

#### 5. Select a subject

**SATS** Student Assignment Tracking System

University of Wollongong

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### Assignment Cover Sheet

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**Enter Student ID and Subject code**

Faculty:   
Student No.   
Last Name:   
Subject Code   

Log Out
Search

1. Select "Science" from Faculty drop down list
2. Enter your Student Number and Last Name
3. Select the Subject Code from drop down list
4. Click Search

Please Note: If no subject codes appear, please enter "Faculty" and then click the refresh button below.

REFRESH

#### 6. Select the Assignment. Click on the green box next to the correct assignment to generate the coversheet.

**SATS** Student Assignment Tracking System

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Log Out
Back

Subject: **MEGA101**

Subject Code	Assignment Name	Tut Group	Subject Coordinator	Tutor Lecturer	Due Date	Select Assignment Click green box to generate assignment
MEGA101	Practical Report		Stephen Kirk	Mr Stephen Kirk	Mar 12, 2012	<input type="checkbox"/>
MEGA101	Research Assignment	1	Stephen Kirk	Mr Stephen Kirk	Mar 12, 2012	<input type="checkbox"/>
MEGA101	Research Assignment	2	Stephen Kirk	Mr Stephen Kirk	Mar 12, 2012	<input type="checkbox"/>



7. **Print the coversheet.** Make sure that the barcode is completely printed with all numbers and letters visible. Sign and date the student declaration. Submit the assignment to StudentHub 41 in building 41.


**Surname:** Student

**Assignment: MEGA101**

**Practical Report**

**Tutorial / Group:**

Another
Logout


  
UOW20121000562

Barcode and numbers must be completely visible on printed coversheet

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**SATS** Student Assignment Tracking System

University of Wollongong



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**ASSIGNMENT/REPORT COVER SHEET**

This sheet must be attached to all material being submitted for marking.

Student Name(s):	Ima Student
Student Number:	11111111
Email Address:	student@uow.edu.au
Subject Code:	MEGA101
Subject Tutor/Marker	Mr Stephen Kirk
Subject Co-ordinator	Stephen Kirk
Date Due	Mar 12, 2012

**Student Declaration (must be signed)**

By signing this, I declare that:

- It is my own work and I did not collaborate with or copy from others.  
OR (for group assignments)  
All students who participated in this group project have signed this declaration.
- I have read and understand my responsibilities under the University of Wollongong's policy on plagiarism.
- I have not plagiarised from published work (including the internet). Where I have used the work of others, I have referenced it in the text and provided a reference list at the end.
- I am aware that late submission without an authorised extension from the subject co-ordinator may incur a penalty.

Student signature(s):	
Date:	

Sign and date Student Declaration on printed coversheet

3259
3/12/2012 9:38:22 AM

Done
Local intranet

