School of Nursing & Midwifery

NMIH105: Primary Health Care Nursing

Subject Outline
Spring, 2014
On-Campus
Wollongong/Southern Sydney/Shoalhaven/Batemans Bay/Bega

Subject Information
Credit Points: 6
Pre-requisite(s): NMIH101
Co-requisite(s): Nil
Restrictions: Nil
Contact Hours: 2hr Lecture online and 2hr tutorial per week

Subject Contacts
Subject Coordinator/Lecturer

Name: Ms Sarah Tillott
Location: Wollongong, Building 41, Room 108
Telephone: 61 2 4221 3337
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Consultation mode and times: Email for appointment

Lecturer/Demonstrator/Tutor

Name: Ms Jo-Anne Gray
Location: Wollongong, Building 41, Room 123
Telephone: 61 2 4221 5124
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Consultation mode and times: Email for appointment

Student Support and Advice
For general enquiries please contact SMAH Central:
Location: 41.152
Telephone: 61 2 4221 3492
Email: smah-students@uow.edu.au
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### Subject Learning Outcomes

On completion of this subject, students should be able to:

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<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>a)</td>
<td>Define health promotion and health education in the context of an individual, a community and a population across the lifespan</td>
</tr>
<tr>
<td>b)</td>
<td>Describe the funding mechanisms for health promotion and education</td>
</tr>
<tr>
<td>c)</td>
<td>Describe the role of the nurse in Primary Health Care; in urban, rural and remote</td>
</tr>
<tr>
<td>d)</td>
<td>Assess the needs of an individual’s and/or community’s health promotion and health education requirements recognising the influence of culture and diversity</td>
</tr>
<tr>
<td>e)</td>
<td>Discuss the roles and responsibilities of the multidisciplinary health care team in meeting the diverse needs of individuals and the communities’ health promotion and education requirements</td>
</tr>
<tr>
<td>f)</td>
<td>Demonstrate teaching skills related to one-to-one and small group interactions</td>
</tr>
<tr>
<td>g)</td>
<td>Consider how a health promotion activity contributes to health and well being</td>
</tr>
</tbody>
</table>

### Subject Description

The World Health Organisation's (WHO) ‘Global strategy for health for all by the year 2000’ (WHO, 1981) and the revised strategy ‘Health21: Health for all in the 21st century’ (WHO, 1998) has identified a science-based guide to better health development and outlined a process that will lead to progressive improvement in people’s health. The National Health Priorities Areas (NHPA) is Australia’s response to the burden of illness and injury in the community and how this burden can be reduced. Improving the health and well-being of all Australians is a key objective of this Government’s health portfolio and national research agenda. It is therefore imperative that the students of nursing are introduced to health promotion, health education and primary care nursing. To introduce the student to the factors that facilitate and inhibit the process of health promotion, health education and community development and the nurse’s role in preventative and primary care nursing.

### Graduate Qualities

The University of Wollongong has developed five graduate qualities ([http://www.uow.edu.au/student/qualities/index.html](http://www.uow.edu.au/student/qualities/index.html)), which it considers express valuable qualities that are essential for UOW graduates in gaining employment and making an important contribution to society and their chosen field. Student development of the following graduate qualities will be enhanced by their participation in this subject:

1. **Informed**: Have a sound knowledge of an area of study or profession and understand its current issues, locally and internationally. Know how to apply this knowledge. Understand how an area of study has developed and how it relates to other areas.

2. **Independent learners**: Engage with new ideas and ways of thinking and critically analyse issues. Seek to extend knowledge through ongoing research, enquiry and reflection. Find and evaluate information, using a variety of sources and technologies. Acknowledge the work and ideas of others.

3. **Problem solvers**: Take on challenges and opportunities. Apply creative, logical and critical thinking skills to respond effectively. Make and implement decisions. Be flexible, thorough, innovative and aim for high standards.

4. **Effective communicators**: Articulate ideas and convey them effectively using a range of media. Work collaboratively and engage with people in different settings. Recognise how culture can shape communication.

5. **Responsible**: Understand how decisions can affect others and make ethically informed choices. Appreciate and respect diversity. Act with integrity as part of local, national, global and professional communities.
eLearning Space
This subject has materials and activities available via eLearning. To access eLearning you must have a UOW user account name and password, and be enrolled in the subject. eLearning is accessed via SOLS (student online services). Log on to SOLS and then click on the eLearning link in the menu column. For information regarding the eLearning spaces please use the following link:
http://uowblogs.com/moodlelab/files/2013/05/Moodle_StudentGuide-1petpo7.pdf

Lecture, Tutorial, Laboratory Times
All timetable information is subject to variation. Check the latest information on the university web timetable via the Timetable link under Study Resources on the Current Students webpage or log into SOLS to view your personal timetable prior to attending classes.

Readings, References and Materials
Textbooks:
The following text(s) will need to be purchased by students enrolled in this class.


Prescribed Readings (includes eReadings):
The following texts are prescribed for this subject, but students are not expected to purchase these. They are available to students through the library on the subject’s eLearning site.

Keleher, H & MacDougall, C 2011, Understanding health, 3rd edn, Oxford University Press, South Melbourne, Australia

Materials:
Nil

Recommended Readings:
The following references complement the prescribed readings and textbooks:

Attwood, B 2005, Telling the truth about Aboriginal history, Allen & Unwin, Crows Nest, NSW.


Crisp, J & Taylor, C (Aust. eds) 2009, Potter & Perry’s fundamentals of nursing, 3rd edn, Elsevier, Australia, Marrickville, NSW.


Phillips, G 2003, Addictions and healing in Aboriginal country, Aboriginal Studies Press Canberra. ebook (out of print)

Talbot, L & Verrinder, G 2005, Promoting health: the primary health care approach, 3rd edn, WB Saunders, Elsevier Australia, Marrickville, NSW.


Thompson, N 2002, People skills, 2nd edn, Palgrave, Basingstoke.

**Web-Based Sources**

Department of Health and Aging - Overview: Australia’s First National Primary Health Care Strategy

Australian Primary Health Care Research Institute. Reports and Publications, viewed 2 July 2009,

Australian Primary Health Care Research Institute. Reports and Publications, viewed 2 July 2009,


NSW Government ‘A New direction for NSW State Plan’, viewed 2 July 2009,

Recommended readings are not intended as an exhaustive list, students should use the Library catalogue and databases to locate additional resources.

**Recent Changes to this Subject**

i. Yes: revision of subject content, revision of subject learning outcomes, review of assessment methods, review of textbook and learning package.

ii. Reason: Accreditation by the Australian, Nursing and Midwifery Accreditation Council in 2013 and the Australian Qualification Framework has necessitated some minor amendments to this subject. In addition it is proposed that the Bachelor of Nursing (including this subject) be offered at Bateman’s Bay Campus from Autumn 2014.

**Laboratory & Simulation Guidelines**

The rules below are general rules that are required in the nursing laboratory and simulation areas.

- Please be on time for all simulation laboratories. Admission to the laboratory or simulation class will be closed 10 minutes after the scheduled commencement time. If you arrive late, you may not be able to participate in the laboratory or simulation session.
- It is your responsibility to ensure that you sign your name on your specific class roll book located in the foyer area of the laboratory and simulation area, prior to entering your class.
- If you cannot attend or were excluded from your designated laboratory or simulation session, you must immediately contact your subject coordinator who will advise you about what you must do. Please refer to your subject outline about attendance requirements.
- Appropriate attire must be worn for every laboratory or simulation session. No access will be granted to the laboratory or simulation areas without appropriate footwear.
- Please see the Simulation Technician/Assistant if you need to move any equipment including the manikins, beds, tables or other equipment in the simulation / laboratory environment. Please do not move simulators or manikins from their beds without assistance.
- Any accident, injury or near miss, potentially dangerous, malfunctioning or accident-prone equipment, fixtures or situation has to be reported promptly to the Simulation Technician/Assistant or your demonstrator. The university approved ‘Hazard and incident report form’ must be completed and forwarded to the Head of School- Associate Professor Angela Brown.
- If you have any allergies to latex, hand soaps, dressings or any other materials you could be exposed to during your laboratory or simulation class, please inform the Simulation Technician/ Assistant or your demonstrator.
<table>
<thead>
<tr>
<th>Week</th>
<th>Week Commencing</th>
<th>Lecture 1</th>
<th>Tutorial</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>28/07/2014</td>
<td>Introduction to Health promotion, WHO, Health Education and NHP. Sarah Tillott</td>
<td>Subject outcomes and expectations Introduction to Primary Health Care—Principles of Primary Health care, reviewing constructs of personal beliefs and values and defining health &amp; introduction to the social determinants of health and WHO.</td>
</tr>
<tr>
<td>2</td>
<td>04/08/2014</td>
<td>Historical Context of Public Health in Australia: Health and Illness in Australia Changing Patterns of Health and Illness in Australia Current Morbidity and Mortality in Australia. Dr Peter Thomas</td>
<td>Workshop - Education in PHC / Principals of learning and engagement Workshop Student to think about presentation topics</td>
</tr>
<tr>
<td>3</td>
<td>11/08/2014</td>
<td>Politics and Economics of Public Health in Australia: The Australian Health Care System Funding of the Australian Health Care System and the Strategic Directions for Public Health and Primary Health Care Sarah Tillott</td>
<td>Workshop- This workshop will address the basic principles of social marketing and health Promotion. Allocation of student presentation groups and weeks.</td>
</tr>
<tr>
<td>5</td>
<td>25/08/2014</td>
<td>Immunology, Immunity and Vaccination Dr Peter Thomas</td>
<td>Vaccination across the Life-span and the resurgence of infectious diseases</td>
</tr>
<tr>
<td>6</td>
<td>01/09/2014</td>
<td>Health Promotion: Healthy Living across the Lifespan Nutrition Across the Life Span (NHP) Kelly Lambert</td>
<td>The promotion of a healthy lifestyle across the lifespan – focus on NHP and associated health risks across the lifespan Week 6 assignment due</td>
</tr>
<tr>
<td>7</td>
<td>08/09/2014</td>
<td>Health Inequities: Special Groups Indigenous Health and Health Promotion in Indigenous Communities Debra Hocking</td>
<td>Critique of the Northern Territory Emergency Response ‘Intervention” Case Studies: Related to the NTI (Case study)</td>
</tr>
<tr>
<td>8</td>
<td>15/09/2014</td>
<td>Health Promotion: Healthy Living Across The Lifespan OASIS Project (DVD) see link on eLearning</td>
<td>Tutorial presentations</td>
</tr>
<tr>
<td>9</td>
<td>22/09/2014</td>
<td>Health Promotion and Unhealthy Environments Health Promotion and Substance Abuse Prof Sandra Jones (CHI)</td>
<td>Tutorial presentations</td>
</tr>
<tr>
<td>10</td>
<td>06/10/2014</td>
<td>Mental Health First Aid Terry Froggatt</td>
<td>Health Promotion Tutorial will address mental health First aid and substance abuse re Lecture week 9+ 10+ review of Oasis project.</td>
</tr>
<tr>
<td>11</td>
<td>13/10/2014</td>
<td>NMIH107 Clinical Practicum</td>
<td></td>
</tr>
<tr>
<td>12</td>
<td>20/10/2014</td>
<td>NMIH107 Clinical Practicum</td>
<td></td>
</tr>
<tr>
<td>13</td>
<td>27/10/2014</td>
<td>Health Promotion and Unhealthy Environments Sexual health and health promotion / Infectious diseases TBA</td>
<td>Notifiable disease (Public Health and wellbeing act 2008) &amp; immigration &amp; Refugee health – Case study Infectious diseases</td>
</tr>
</tbody>
</table>

*The above timetable should be used as a guide only, as it is subject to change. Students will be advised of any changes as they become known.*
Section B: Assessment

Assessment Summary

<table>
<thead>
<tr>
<th>Assessment Item</th>
<th>Form of Assessment</th>
<th>Due Date</th>
<th>Weighting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment 1</td>
<td>Assignment</td>
<td>01/09/2014 (Week 6)</td>
<td>40%</td>
</tr>
<tr>
<td>Assessment 2</td>
<td>Group in Class Presentation</td>
<td>Week 8 and Week 9 within tutorials</td>
<td>20%</td>
</tr>
<tr>
<td>Assessment 3</td>
<td>Exam</td>
<td>UOW Exam Period</td>
<td>40%</td>
</tr>
</tbody>
</table>

Total Marks 100%

Details of Assessment Tasks
Specific details about each assessment and the explicit marking criteria used to assess them will be available in the eLearning space for this subject by the first day of session.

Assessment 1
Essay
Due date Monday, 1 September 2014 (Week 6)
Weighting 40%
Submission Submit a hardcopy of your assignment to SMAH Central
Please refer to the detailed information on Submission of Assignments specific to your campus/education centre located within this document.
Type of Collaboration Individual Assessment
Length 2,000 words
Details Specific details about this assessment task are available in eLearning
Style and format Assignment
Marking Criteria The marking criteria for this assessment task are available in eLearning

Assessment 2
Group in Class Presentation
Due date Week 8 and Week 9 In tutorials
Weighting 20%
Submission Submit a hardcopy of your assignment to your tutor/demonstrator in class
Type of Collaboration Group Project
Length 20 minute presentation
Details Specific details about this assessment task are available in eLearning
Style and format Presentation
Marking Criteria The marking criteria for this assessment task are available in eLearning

Assessment 3
Final Examination
Due date UOW Exam Period
Weighting 40%
Submission Exam papers and answers must be submitted at the conclusion of the exam.
Type of Collaboration Individual Assessment
Length 2 hours
Details Specific details about this assessment task are available in eLearning
Style and format Exam
Marking Criteria The marking criteria for this assessment task are available in eLearning (delete if not applicable eg. for quizzes or exams)
Minimum Requirements for a Pass in this Subject

To receive a clear pass in this subject a total mark of 50% or more must be achieved. In addition, failure to meet any of the minimum performance requirements is grounds for awarding a Technical Fail (TF) in the subject, even where total marks accumulated are greater than 50%.

The minimum performance requirements for this subject are:

- attempt all assessment tasks
- pass the final exam

Minimum Student Attendance and Participation:

It is expected that students will allocate 12 hours per week to this subject, including any required class attendance, completion of prescribed readings and assessment tasks.

Students’ attendance is required for all tutorial classes. In exceptional circumstances, absence from one tutorial for the subject may be accommodated without penalty. Absences exceeding one (1) tutorial will require the submission of an application for Academic Consideration via SOLS and the presentation of suitable documentation, for example a Medical Certificate, to Student Central as soon as practical. For further details about applying for academic consideration visit the Student Central webpage: [http://www.uow.edu.au/student/central/academicconsideration/index.html](http://www.uow.edu.au/student/central/academicconsideration/index.html)

Students’ attendance at workshops, laboratories, simulations is compulsory and students must attend 100% of all scheduled activities. Absences will require the submission of an application for Academic Consideration via SOLS and the presentation of suitable documentation, for example a Medical Certificate, to Student Central as soon as practical. For further details about applying for academic consideration visit the Student Central webpage: [http://www.uow.edu.au/student/central/academicconsideration/index.html](http://www.uow.edu.au/student/central/academicconsideration/index.html)

Scaling:

Scaling will not occur in this subject.

Late Submission:

Late submission of an assessment task without an approved extension of the deadline is not acceptable. If you are unable to submit an assessment due to extenuating circumstances (e.g. medical grounds or compassionate grounds), you can make an application of academic consideration. Not all circumstances qualify for academic consideration. For further details about applying for academic consideration visit the Student Central webpage: [http://www.uow.edu.au/student/central/academicconsideration/index.html](http://www.uow.edu.au/student/central/academicconsideration/index.html)

Students who have an active Reasonable Adjustment should contact the Subject Coordinator to request an extension on an assessment task. An extension can only be granted on formal request by the student and if the Reasonable Adjustment includes the provision of a possible extension for assessment tasks. If the provision of an extension is not included in the Reasonable Adjustment or if the circumstances affecting the student do not relate to the condition set out in the Reasonable Adjustment the student should apply for an Academic Consideration (see above).
Late Submission Penalty:
Marks will be deducted for late submission at the rate of 5% of the total possible marks for that particular assessment task per day. This means that if a piece of work is marked out of 100, then the late penalty will be 5 marks per day (5% of 100 possible marks per day). The formula for calculating the late penalty is: the total possible marks x 0.05 x number of days late. For the purposes of this policy a weekend (Saturday and Sunday) will be regarded as two days.

For example:
- Student A submits an assignment which is marked out of 100. The assignment is submitted 7 days late. This means that a late penalty of 35 marks will apply (100 x 0.05 x 7). The assignment is marked as per normal out of 100 and is given a mark of 85/100, and then the late penalty is applied. The result is that the student receives a final mark of 50/100 for the assignment (85 (original mark) – 35 marks (late penalty) = 50/100 (final mark)).
- Student B submits a report which is marked out of 20. The report is submitted three days late. This means that a late penalty of 3 marks will apply ((20 x 0.05 x 3). The report is marked as per normal out of 20 and is given a mark of 17/20, and then the late penalty is applied. The result is that the student receives a final mark of 14/20 for the report (17 (original mark) – 3 marks (late penalty) = 14/20 (final mark)).

No marks will be awarded for work submitted either after the assessment has been returned to the students or more than two weeks after the due date, whichever is the sooner. This does not apply to situations where a particular assessment task is undertaken by students at different times throughout the session, but where the assessment is based on experiments or case studies specific to a student. In this case no marks will be awarded for work submitted more than two weeks after the due date.

Notwithstanding this, students must complete all assessment tasks to a satisfactory standard and submit them, regardless of lateness or loss of marks, where submission is a condition of satisfactorily completing the subject.

Supplementary Assessments
Supplementary assessment may be offered to students whose performance in this subject is close to that required to pass the subject, and are otherwise identified as meriting an offer of a supplementary assessment. The precise form of supplementary assessment will be determined at the time the offer of a supplementary assessment is made.

Students can log on to SOLS and click on the link titled “Supplementary Assessment” to view any applicable offers or use the following link: http://www.uow.edu.au/student/exams/suppassess/index.html

System of Referencing Used for Written Work
The Author-Date (Harvard) referencing system should, unless otherwise specified for a particular assignment (check Details of Assessment Tasks), be utilised. A summary of the Harvard system can be accessed on the Library website at: http://public01.library.uow.edu.au/refcite/style-guides/html/

Use of Internet Sources
Students are able to use the Internet to access the most current information on relevant topics and information. Internet sources should only be used after careful critical analysis of the currency of the information, the role and standing of the sponsoring institution, reputation and credentials of the author, the clarity of the information and the extent to which the information can be supported or ratified by other authoritative sources.
Plagiarism
The full policy on Academic Integrity and Plagiarism is found in the Policy Directory on the UOW website.

"The University's Academic Integrity and Plagiarism Policy, Faculty Handbooks and subject guides clearly set out the University's expectation that students submit only their own original work for assessment and avoid plagiarising the work of others or cheating. Re-using any of your own work (either in part or in full) which you have submitted previously for assessment is not permitted without appropriate acknowledgement. Plagiarism can be detected and has led to students being expelled from the University.

The use by students of any website that provides access to essays or other assessment items (sometimes marketed as ‘resources’), is extremely unwise. Students who provide an assessment item (or provide access to an assessment item) to others, either directly or indirectly (for example by uploading an assessment item to a website) are considered by the university to be intentionally or recklessly helping other students to cheat. This is considered academic misconduct and students place themselves at risk of being expelled from the University."

Submission of Assignments
For Wollongong Campus Students:
Assignments submitted at SMAH Central must have a SATS (Student Assignment Tracking System) coversheet attached to the front of the assignment. Instructions for generating a coversheet can be found on the SMAH Central web page: http://smah.uow.edu.au/current-students/UOW151958.html

For an assignment to be successfully submitted at SMAH Central please note the following:

- The coversheet must be signed and dated.
- The assignment must have the correct coversheet i.e. the correct subject code and tutorial group (if applicable).
- A legible barcode with all numbers and digits below e.g. UOW20121007656.
- Assignments must be submitted by 4:00pm on the due date.

If an assignment is submitted to SMAH Central without any of the above we will contact you through your student email address and advise that you need to return to SMAH Central with the correct coversheet. Your assignment won’t be considered submitted until the correct coversheet is attached. This might mean that your assignment is submitted late.

An email receipt will be issued on the same day as submission of assignments and students are required to retain this receipt until they have received the final mark for that assessment task. It is your responsibility to contact SMAH Central if you have not received this receipt by the following business day. The receipt is proof of submission of assignments and students will be required to produce this in the event that an assessment task is considered to be lost. Students are also expected to keep a copy of all their submitted assignments in the event that re-submission is required. SATS Group Assignment Coversheets are printed by the lead member of the group and subsequent names can be added in the SATS student interface before printing. All members of the group must sign the printed SATS Group Assignment Coversheet before submitting the assignment.

Note that if assignments are submitted in the after-hours slot at SMAH Central it will be scanned into SATS the following business day. Assignments submitted via post will be scanned into SATS on the day of delivery. Any assignments received without the correct assignment coversheet attached will not be accepted by SATS. It is the student’s responsibility to ensure that the correct assignment coversheet is submitted with their assignment.

Students may post their assignments to:
Assignments will be considered submitted on the date of postage. It is the student’s responsibility to ensure they have evidence of their submission date if it arrives at the office after due date.

Distance students who would like to have marked assignments returned must include a stamped self-addressed envelope with the posted assignment.

For Regional Campus Students:
(Southern Sydney, Shoalhaven, Batemans Bay and Bega)
Assignments are to be submitted at the Campus office. Each assignment is to have a coversheet attached to the front of the assignment. Instructions for generating a coversheet can be found on the SMAH Central web page: [http://smah.uow.edu.au/current-students/UOW151958.html](http://smah.uow.edu.au/current-students/UOW151958.html)

For an assignment to be successfully submitted at the Campus Office please note the following:

- The coversheet must be signed and dated by the student.
- The assignment must have the correct coversheet i.e. the correct subject code and tutorial group (if applicable).
- Assignments must be submitted by 4:00pm on the due date.

If an assignment is submitted without any of the above your Subject Coordinator will contact you through your student email address and advise that you need to resubmit your assignment to the Campus office with the correct coversheet. Your assignment won’t be considered submitted until the correct coversheet is attached. This may mean that your assignment is submitted late.

At the time of submission you will receive the tear off section of the coversheet with the date of your submission.

An ‘After Hours Assignment Collection Box’ is located on each campus for the purpose of submitting assignments outside of office hours. Assignments submitted in this manner are not receipted until the following business day. The tear off section of the coversheet will be available for collection from the Campus Office once the assignment is receipted. It is a student’s responsibility to ensure their assignment has been receipted.

Students may post their assignments to their Regional Campus:
- UOW Southern Sydney PO Box 482 Sutherland NSW 1499
- UOW Shoalhaven P.O. Box 5080 Nowra Distribution Centre 2541 NSW
- UOW Batemans Bay “Hanging Rock”, Beach Road Batemans Bay NSW 2536
- UOW Bega P.O. Box 1020 Bega NSW 2550

Assignments will be considered submitted on the date of postage. It is the student’s responsibility to ensure they have evidence of their submission date if it arrives at the office after the due date.

Assessment Return
For Wollongong Campus Students:
Students will be notified by email when marked SATS assignments are available for collection from SMAH Central during business hours. Students will be required to present their student card when collecting marked assignments. Subject Coordinators/ Tutors may opt to hand marked assignments back to students in class or during their consultation hours. In accordance with University Policy marked assignments will usually only be held for 21 days after the declaration of marks for that assignment.

SMAH Central Business Hours & Location:
Monday – Friday
9:00 am to 4:30 pm
Building 41.152

Feedback on quizzes, examinations and/or presentations:
Contact your lecturer/tutor/subject coordinator if you would like feedback on your assessment. In accordance with University Policy marked assignments will usually only be held for 21 days after the declaration of marks for that assignment.

For Regional Campus Students:
(Southern Sydney, Shoalhaven, Batemans Bay and Bega)
Your assignment will be returned to you during class unless alternate arrangements are made by the Subject Coordinator.

Feedback on quizzes, examinations and/or presentations:
Contact your lecturer/tutor/subject coordinator if you would like feedback on your assessment. In accordance with University Policy marked assignments will usually only be held for 21 days after the declaration of marks for that assignment.
Section C: General Advice

Students should refer to the Faculty of Science, Medicine and Health website for information on policies, learning and support services and other general advice.

University Policies

Students should be familiar with the following University policies:

a. Code of Practice – Teaching and Assessment

b. Code of Practice – Research, where relevant

c. Code of Practice – Honours, where relevant

d. Student Charter

e. Code of Practice – Student Professional Experience, where relevant

f. Academic Integrity and Plagiarism Policy

g. Student Academic Consideration Policy

h. Course Progress Policy

i. Graduate Qualities Policy

j. Academic Grievance Policy (Coursework and Honours Students)

k. Policy and Guidelines on Non-Discriminatory Language Practice and Presentation

l. Workplace Health and Safety, where relevant

m. Children in the Workplace and Study Environment Policy

n. Intellectual Property Policy

o. IP Student Assignment of Intellectual Property Policy, where relevant

p. Policy on Ethical Objection by Students to the Use of Animal and Animal Products in Coursework Subjects, where relevant

q. Human Research Ethics Guidelines, where relevant
r. Animal Research Guidelines, where relevant

s. Student Conduct Rules and accompanying Procedures or Research Misconduct Policy for research students

Student Support Services and Facilities
Students can access information on student support services and facilities at the following link. This includes information on "Academic Support", "Starting at University", "Help at University" as well as information and support on "Career’s and Jobs". http://www.uow.edu.au/student/services/index.html

Student Etiquette
Guidelines on the use of email to contact teaching staff, mobile phone use in class and information on the university guide to eLearning ‘Netiquette’ can be found at http://www.uow.edu.au/student/elearning/netiquette/index.html

Version Control Table

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