CONSTITUTION OF THE University of Wollongong STUDENT HEALTH ALLIANCE for RURAL POPULATIONS (SHARP)

THE RURAL HEALTH CLUB OF THE UNIVERSITY OF WOLLONGONG AND PART OF THE NATIONAL RURAL HEALTH STUDENTS’ NETWORK (NRHSN)

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WHAT’S INSIDE

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Constitution of the Student Health Alliance for Rural Populations

1. NAME AND LOGO

The name of the Club shall be the Student Health Alliance for Rural Populations (SHARP). In this document, the Club shall hereinafter be referred to as SHARP.

The SHARP logo is displayed below.

2. FACULTY

The Faculty that the Student Health Alliance of Rural Populations (SHARP) is affiliating with is: The Faculty of Science, Medicine and Health (SMAH).

3. DEFINITIONS OF TERMS USED IN THIS CONSTITUTION

In this constitution:

(a) Allied health shall refer to disciplines of health excluding medicine and nursing;

(b) Health degree shall mean a degree offered by the University of Wollongong Faculty of Science, Medicine and Health (SMAH). Other health-related degrees offered by the University of Wollongong may also come under this definition;

(c) The Club shall mean SHARP;

(d) NRHSN shall mean the National Rural Health Students’ Network.
4. OBJECTIVES

4.1 The objectives of the Club shall be to:

• Serve and represent the general interests of SHARP members in promoting rural and remote health;
• Encourage rural, remote and Indigenous school students to study health at University;
• Encourage University of Wollongong students of different health and medical disciplines to become members of SHARP;
• Promote a range of early and positive rural experiences to all members;
• Educate students on rural health careers and issues in a positive and informal way;
• Encourage members to consider working in rural or remote areas when they graduate;
• Promote a multidisciplinary approach to health;
• Provide members with rural health-related opportunities which support their personal and professional development, such as networking and conference attendance with health and medical students from other Rural Health Clubs;
• Generate exposure for rural health issues and NRHSN activities.

4.2 The Club will undertake the following activities to achieve its objectives:

• Meetings
• Rural High School Visits
• Indigenous Festival Involvement
• Inter-club activities
• Social activities (e.g. bush dance)
• Short rural trips
• Guest speaker nights
• Members participating in conferences

5. MEMBERSHIP

5.1 Membership shall be open to any person at the University of Wollongong who wishes to further the interests of the Club.

5.2 There shall be two (2) different categories of membership of SHARP - Ordinary and Associate membership.

(a) Ordinary Members – All allied health, nursing and medical students enrolled at
the University of Wollongong shall be eligible for Ordinary Membership of SHARP. Students are required to register online using the Club’s NRHSN Membership Portal (http://sharp.nrhsn.org.au) and pay the relevant membership fee to become an Ordinary Member of SHARP. Upon becoming an Ordinary Member, a student will receive full voting rights, a SHARP T-shirt and regular emails about SHARP activities. Ordinary Members will also receive automatic membership of the NRHSN and associated benefits, which include eligibility to participate in the NRHSN Conferences of National Significance, Rural High School Visit and Indigenous Festival programs. All Ordinary SHARP Members, upon graduation, shall automatically become members of the NRHSN Alumni, without payment of any further membership fee.

(b) Associate Members – Persons enrolled as students or staff at the University of Wollongong, other than those who qualify for Ordinary Membership, may apply for Associate Membership. Associate Members are ineligible to register online using the Club’s NRHSN Membership Portal, and instead are required to provide their contact details to the SHARP Administrator and pay the relevant membership fee to become an Associate Member of SHARP. Upon becoming an Associate Member, a student or staff member will receive a SHARP T-shirt, regular emails and can actively participate in local SHARP activities. Associate Members, however, are ineligible to vote in elections or hold Executive positions, and do not qualify for the above-mentioned NRHSN benefits. There is however an exception to this clause for the Administrator and Academic Advisor positions on the SHARP Executive. The individuals filling these positions have full voting rights and are eligible to vote as SHARP Executive members.

5.3 The membership fee for both Ordinary and Associate members shall be $10.00, which covers the entire duration of the University of Wollongong degree in which they are enrolled at the time of their application to join SHARP. The SHARP membership fee may be reviewed at the Annual General Meeting.

5.4 Upon registering their details online with the NRHSN Membership Portal submission of a completed membership form and payment of the SHARP membership fee, a person shall be deemed an Ordinary Member or Associate Member of SHARP. They shall be bound by this Constitution and the by-laws of the University of Wollongong and Wollongong UniCentre. SHARP members shall receive only 1 SHARP T-shirt at their time of commencement of SHARP membership; however, they may purchase additional SHARP T-shirts at the advertised price if they would like more.

5.5 Each Ordinary Member is entitled to one (1) vote on each resolution at the Annual General Meeting of the Club and at any General Meeting of the Club.
6. CEASATION OF MEMBERSHIP

6.1 Any person’s SHARP membership may be ceased by resignation or expulsion.

6.2 A member may, at any time, resign his or her membership of the Club by giving at least two week’s notice in writing to the SHARP Administrator and SHARP Secretary.

6.3 The SHARP Executive shall have the power to expel any members of SHARP for:

(a) False statements made in the member’s application for membership;

(b) Failure to comply with the provisions of the SHARP Constitution;

(c) Has in the opinion of the SHARP Executive, shown conduct unbecoming of a SHARP member or detrimental to the interests, image or welfare of SHARP

6.4 Any member who is expelled shall have the right to appeal by presenting their case in-person at a General Meeting called for such purpose and the decision of the General Meeting shall be final.

7. EXECUTIVE POSITIONS

7.1 The SHARP Executive shall be responsible for meeting, making key decisions and coordinating Club activities to ensure the Club is progressing.

7.2 Any Ordinary Member of the Club shall be eligible for election to a position on the SHARP Executive subject to the following criteria, applied in the interests of students’ workloads during their time serving on the SHARP Executive. Nominees shall be encouraged to consider the time they can to commit to the Executive among their study, work or other commitments.

(a) The student is currently enrolled in a health degree at the University of Wollongong, and will remain enrolled for the relevant year of office.

(b) The student has achieved at least a credit average (medical students must have a satisfactory performance) in their academic results for their degree to date and can maintain this during their year of office.

7.3 The SHARP Executive shall consist of the following positions. Where possible the members of the Executive should include a mix of students in different years of their degree and from different campuses of the University of Wollongong where a health degree is offered.
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(a) Administrator (and treasurer)

(b) President or Co-Presidents (2)

(c) Secretary

(d) NRHSN Senior Representative

(e) NRHSN Junior Representative

(f) 1 Discipline representative from each of nursing, allied health and medicine

(g) Indigenous Health Representative

(h) Rural High School Visit (RHSV) Co-coordinator

(i) Academic Advisor(s)

7.4 The responsibilities of each SHARP Executive member:

(a) The Administrator shall:

- Be employed by the University of Wollongong to support the successful running of the club;
- Be responsible for financial matters of the club, which would conventionally be filled by a treasurer. This includes but is not limited to maintaining financial records, creating a budget for the upcoming year based on previous years’ figures and expected changes, and financial reporting to the NRHSN and Wollongong UniCentre;
- Maintain the SHARP membership database in accordance with the NRHSN;
- Maintain a SHARP archive;
- Work with the Secretary regarding meeting agenda items;
- Be responsible for reporting club demographics and funding proposals to the NRHSN;
- Provide advice and support to the SHARP Executive to ensure NRHSN rules and guidelines are followed;
- Provide continuity to the SHARP Executive from year to year.

(b) The President(s) shall:

- Have ideally previously served as a member of the SHARP Executive;
- Chair the SHARP Executive meetings, encouraging teamwork and constructive
discussion;

• Demonstrate leadership to the SHARP Executive and Club at large as a “face” for SHARP during the year of office;
• Effectively communicate with and be responsible for supporting all members of the SHARP Executive in their roles;
• Oversee all SHARP activities and contribute to the organisation of SHARP events;
• Ensure the appropriate running of the Club by leading and delegate tasks as required;
• Represent the Club to professional organisations and external groups, including the Faculty of Science, Medicine and Health and Wollongong UniCentre.

(c) The Secretary shall:

• Be responsible for keeping members informed of Club events;
• Work with the Administrator to keep records of Club proceedings, conduct Club correspondence and give due notice of all meetings;
• Prepare agendas with the Administrator, take minutes and organise venues for meetings;
• Ensure the events calendar on the SHARP website
  (http://www.uow.edu.au/health/sharp/whatscomingup/index.html) is up to date;
• Coordinate volunteers from the membership who may assist with events;
• Be responsible for ensuring SHARP meets the annual Wollongong UniCentre Clubs & Societies re-affiliation requirements, including gathering information from other SHARP Executive members where needed in order to complete the necessary reporting;
• Compile the SHARP Newsletter at the end of the year for upload onto the SHARP website;
• Coordinate preparation for O-week and the Annual General Meeting.

(d) The NRHSN Senior Representative (not an elected position) shall:

• Act for the President in their absence;
• Continue the NRHSN Representative portfolio in the senior role for one (1) year – not an elected position. In the event of the Junior NRHSN Representative being unable to undertake the role of Senior NRHSN Representative in the following year, their replacement as Senior NRHSN Representative should ideally have served as a member of the SHARP Executive;
• Be familiar with the NRHSN Induction Kit and Policy & Procedures Manual;
• Represent SHARP on NRHSN Council including attend six-monthly Face-to-
Face (F2F) NRHSN Council meetings, voting on Council matters, and report back the proceedings of NRHSN meetings;

- Raise awareness of the NRHSN amongst all club members;
- Submit reports to the NRHSN such as club updates for COOEE! (NRHSN newsletter);
- With the Administrator, meet NRHSN reporting requirements and coordinate;
- CoNS applications from SHARP members as required by the NRHSN;
- Oversee (or where appropriate, delegate another interested member to oversee)
- SHARP involvement in inter-club NRHSN activities eg. Indigenous Festival participation, Rural Appreciation Weekend.

(e) NRHSN Junior Representative (2 Year Position) shall:

- Assist and be mentored by the NRHSN Senior Representative. Learn to undertake the role of NRHSN Senior Representative and be prepared to carry on that position in the following year to ensure continuity.
- Distribute relevant NRHSN information to club members such as COOEE! and information about conference opportunities;
- Automatically become the Senior NRHSN Representative in the following year;
- Attend NRHSN Council F2F meetings (when the senior representative is unable to attend) and report back the proceedings of such meetings;
- Co-ordinate SHARP involvement in within-club NRHSN activities e.g. an event launching a new NRHSN resource to members.

(f) Each Discipline Representative (3) shall:

- Represent SHARP members in their discipline from all campuses of the University of Wollongong where that discipline is offered;
- Inform the SHARP Executive of discipline-specific matters (such as discipline-specific social activities, timetabling, exam and holiday dates) to assist in the planning of SHARP activities;
- Encourage students from their discipline to become members of SHARP and participate in SHARP and NRHSN events;
- Be the SHARP contact for their discipline, to answer questions or direct enquiries about events to relevant members of the SHARP Executive;
- Represent the views of SHARP members of their discipline to the relevant NRHSN Nursing, Medical or Allied Health Portfolio;
- The Medicine Representative shall also represent SHARP and rural issues to Wollongong University Medical Students’ Society (WUMSS) where required, promoting a positive relationship between SHARP and WUMSS.

(g) The Indigenous Health Representative shall:
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- Represent Aboriginal & Torres Strait Islander (ATSI) students who are SHARP members, encourage membership and involvement in SHARP activities;
- Ensure an ATSI perspective and culturally-sensitive practices are considered in the development of Club activities;
- Represent the views of SHARP members to the NRHSN Indigenous Health Portfolio;
- This position would suit a student from an Indigenous background, though this is not essential to fulfill the position.

(h) The Rural High School Visit (RHSV) Co-coordinator shall:

- Be familiar with the NRHSN Rural High School Visit website www.nrhsn-rhsv.org.au;
- Co-ordinate the RHSVs for SHARP on behalf of the Club. To meet NRHSN requirements, SHARP must host at least 2 RHSVs annually;
- Organise SHARP member(s) to represent the club on RHSVs;
- Ensure plenty of informative material (show bags, pamphlets, prizes, and medical equipment) is available for each trip;
- Communicate with other RHSV organisers from other Rural Health Clubs;
- Communicate with Inter-disciplinary Representatives to promote RHSV to all disciplines;
- Assist the NRHSN Senior Representative in the co-ordination of SHARP involvement in Indigenous Festivals.

(i) The Academic Advisor (appointed position) shall:

- Be appointed by the SHARP Executive when the position is vacated;
- Hold an academic position within the University of Wollongong Faculty of Science, Medicine and Health;
- Provide mentorship to SHARP members and assist with Club projects;
- Where appropriate, increase awareness of SHARP and the NRHSN among University of Wollongong staff and students;
- Be held by up to two persons each year.

7.5 Each year, all Executive positions on the SHARP Executive, excepting the Administrator, Academic Advisor and NRHSN Senior Representative, shall be opened for nomination and elected from amongst eligible Ordinary Members of SHARP at the Annual General Meeting each year. Eligibility is defined in Clause 6.2.

7.6 Members may only hold one position on the SHARP Executive at any given time and some positions may not be filled in certain years. These are both subject to the discretion of the Executive. However, different individuals must fill the Senior NRHSN
Representative and Junior NRHSN Representative positions.

7.7 A person shall cease to be a member of SHARP Executive at the conclusion of the next Annual General Meeting that follows his/her election and he/she will be eligible for re-election. However, the Senior NRHSN Representative position shall be filled by the Junior NRHSN Representative of the previous year.

7.8 Executive Members should aim to support all Club activities where possible. All Executive Members should read and be familiar with the Club constitution.

7.9 Attendance of Executive Members at SHARP Executive meetings is obligatory. If an Executive Member is considered to be incompetent in their position or does not attend 3 consecutive SHARP Executive meetings without leave, they may be relieved from their position by a majority vote by the other members of the SHARP Executive.

7.10 Any eligible Ordinary Member of SHARP may be elected at a General Meeting or equivalent to fill any vacancy that may occur in the SHARP Executive.

8. WORKING PARTIES

8.1 Any SHARP member may elect to join a SHARP Working Party. The SHARP Executive shall appoint a Chair of that Working Party.

8.2 Each Working Party is responsible to the Executive for achieving its designated objectives for the period for which it was established.

8.3 Any Working Party may be disbanded by majority vote of members of the Working Party and SHARP Executive.

9. EXECUTIVE MEETINGS

9.1 The Executive shall meet at least once every two (2) months during University session, with regular email communication in-between. Interested Club members are welcome to attend these meetings.

9.2 Meetings shall be called by the SHARP Administrator, President or Secretary. The President shall chair meetings. In the absence of the President, the NRHSN Senior Representative shall chair the meeting. In the absence of the President and NRHSN Senior Representative, another Executive member may chair the meeting.
9.3 Quorum at SHARP Executive meetings shall be half of the number of members on the Executive plus one (1).

9.4 At least seventy-two (72) hours notice of the time and place of the meeting shall be given by an email to all SHARP Executive members.

9.5 The agenda for SHARP Executive meetings shall be coordinated by the Secretary, and include apologies, attendance and minutes of the previous meeting.

9.6 Each Executive member shall have one (1) vote only on each resolution. Votes must be made in person. In the event of a tie, the SHARP President has the casting vote.

10. GENERAL MEETINGS

10.1 The Secretary may at any time, for any worthy purpose (such as when a Executive position becomes vacant, promote upcoming events, reporting back on conference attendance), call a General Meeting.

10.2 The Secretary shall give at least seven (7) days notice, in writing (email is sufficient) of the date, time and place of a General Meeting to the relevant members of the Club. The business at a General Meeting shall be confined to the purposes named in the notice.

10.3 The President shall chair meetings. In the absence of the President, the NRHSN Senior Representative shall chair the meeting. In the absence of the President and NRHSN Senior Representative, another Executive member may chair the meeting.

10.4 The Secretary shall produce the agenda following a call for agenda items and take minutes for the meeting.

10.5 Quorum at General meetings shall be double of the number of members on the Executive plus one (1).

10.6 A majority vote at a General Meeting shall have power to:

   (a) Fill vacancies on the Executive
   (b) Amend the Constitution
   (c) Dismiss Executive members

10.7 For each resolution, each Ordinary SHARP member present at the meeting shall have one (1) vote only. In the event of a tie, the SHARP President has the casting vote.
11. ANNUAL GENERAL MEETING

11.1 The SHARP Annual General Meeting shall be convened for the following purposes:

- To elect a new Executive for the ensuing term;
- To hear reports from outgoing Executive members;
- To accept any amendments to the Club’s Constitution;
- To transact any other business, notice of which shall be duly submitted to the Secretary.

11.2 The outgoing President or another Executive member shall chair the meeting. Quorum shall be the same as for a General Meeting (See clause 10.5).

11.3 The date shall be determined by the SHARP Executive. All Club members shall receive written notice (email is sufficient) of the Annual General Meeting at least seven (7) days before the meeting date.

11.4 The agenda for the Annual General Meeting shall include:

- Welcome
- Apologies and attendance
- Presentation of Annual Report or Newsletter
- Financial update for the Club
- Election of the Returning Officer (See clauses 12.3 - 12.4)
- Election of New Executive
- Thanks to outgoing Executive
- Late business
- Close

11.5 Each Ordinary SHARP member present at the meeting shall have one (1) vote on each resolution. In the event of a tie, the outgoing SHARP President has the casting vote.

12. ELECTIONS

12.1 For the annual election of new Executive members for positions, which have been vacated, the President, Secretary or Administrator shall, at least fourteen (14) days before the date of the election, advertise the upcoming election to all Club members, stating:

- The day on which nominations open, which day shall be at least fourteen (14) days before the day of the elections;
• The day and time on which nominations close, which shall be no later than the
time of the meeting at which the elections are to occur;
• The time, date and venue of the election;
• The positions of the Club Executive that members may nominate for;
• Only Ordinary Members shall be eligible to vote;
• The criteria in clause 8.2 which Ordinary Members must satisfy to be eligible
  for election.

12.2 In order to stand for election, nominees must accept nomination and satisfy the
criteria outlined in clause 8.2.

12.3 Before an election the Executive shall nominate a suitable person, not being a
candidate for election, to act as Returning Officer. The Returning Officer shall be
charged with the conduct of the election.

12.4 Unless an online system of voting is used, voting shall be by secret ballot or a show
of hands - whichever is deemed most appropriate at the meeting. Votes will be counted
by the Returning Officer and outgoing SHARP Secretary. A nominee may be elected by a
majority vote. The results of the election shall be advertised within one (1) week
following the elections.

12.5 Only Ordinary Members shall be eligible to vote in the elections.

13. SHARP MEMBER OF THE YEAR AWARDS

13.1 From 2010, the SHARP Executive shall award up to two (2) x Member of the Year
Awards annually. Each year, these awards will recognize 2 SHARP members who have
made a significant contribution to the objectives of SHARP and the future of rural
health. The recipients of these awards will be voted upon by the SHARP membership
and officially recognised at the Faculty of Science, Medicine and Health’s Prize Night.

13.2 The 2 awards that shall be awarded are the:

(a) SHARP Leadership Award - presented annually to an individual who has been a
student member of SHARP for at least one year at the time of nomination. It is
presented to a SHARP member who made a valued contribution to the Club
and/or the field of rural health, showing outstanding commitment and
enthusiasm toward rural and remote health throughout their period of
membership.

(b) SHARP Rookie of the Year Award – presented annually to an individual outside
of the SHARP Executive, who, during their first year of SHARP membership has
demonstrated continued dedication and support to ongoing success of the Club.

13.3 Each award winner will receive a $100 prize (set aside from the SHARP budget annually), an A4 certificate featuring the SHARP logo with their name and the name of the award below it, their name engraved onto the SHARP Member of the Year plaque.

13.4 Applications shall be open to all nursing, allied health and medical members of SHARP who have contributed to advancing the objectives of the Club.

13.5 Applications will be invited at least one (1) month before the date the Awards are expected to be presented, and the period during which applications will be accepted will be no less than two (2) weeks.

13.6 To apply for each Award, a SHARP member may nominate him or herself or be nominated by another SHARP member.

13.7 Each nomination must be seconded by another SHARP member. Each nomination should be accompanied by the following:

   (a) No more than 200 words outlining why the nominee is deserving of such an award;
   (b) The nominee’s name, contact details, degree, and year of study;
   (c) Where the nominator is not the nominee, the nominator should also provide their details.

13.8 Once all nominations have been received by the due date, they will be reviewed by the SHARP President, Secretary and Administrator before holding a secret ballot, with the Award winners to be decided upon by a vote by the SHARP membership. Voting rights and requirements for quorum will follow those outlined for the election of the Executive in the SHARP Constitution. An online voting system open for a period of at least 1 week is recommended.

13.9 If there are no worthy nominations for an Award as determined by the SHARP Secretary and SHARP Administrator, and this view is supported by the SHARP Executive, then the Executive may elect for there to be no voting for or presentation of that particular Award that year.

14. FUNDING

14.1 Faculty Club funding is available through CSE and/or the Faculty Club Committee. Applications for funding must be submitted through the Clubs & Societies Online System www.clubs.uow.edu.au/executive-resources/funding

14.3 Funding Applications which go to the Faculty Club Committee for consideration will be voted upon by those represented at the meeting. These meetings will occur three (3) times per year: April, August and October.

14.4 Should the allocated amount of Faculty Club Funding not be utilised by the approved date, it will be repatriated back into the Faculty Clubs & Societies SAF Project Fund.

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<thead>
<tr>
<th>FACULTY CLUB FUNDING</th>
<th>CLUBS &amp; SOCIETIES FUNDING</th>
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<tbody>
<tr>
<td>(Student Services &amp; Amenities Fee)</td>
<td>(CSE, UOW Student Life)</td>
</tr>
<tr>
<td>Requests under $300 are reviewed and considered by CSE</td>
<td>All requested amounts are reviewed and considered by representatives of CSE and/or UOW Student Life</td>
</tr>
<tr>
<td>Requests above $300 will go to the next Faculty Club Committee Meeting for consideration</td>
<td></td>
</tr>
<tr>
<td>All approved funding expenditure must be reported via the Clubs &amp; Societies Online System for monthly reporting to Faculty Clubs &amp; Societies Committee Chairs</td>
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15. FINANCES

15.1 SHARP funds shall be deposited into the SHARP Bank Account.

15.2 All membership fees must be recorded in a receipt book and on the membership list.

15.3 All petty cash must be recorded by the Administrator.

15.4 SHARP financial records shall be available to be audited each year by Wollongong UniCentre with appropriate notice.

16. AFFILIATION

16.1 SHARP shall remain affiliated with the NRHSN, the University of Wollongong and the Wollongong UniCentre.
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16.2 SHARP shall abide by the rules, regulations and requirements set out by the NRHSN and the University of Wollongong.

17. ALTERATION TO THE CONSTITUTION

17.1 Alteration shall only be made to the Constitution on advice by a two-thirds (2/3) majority of those members present and eligible to vote at the Annual General Meeting or a General Meeting, provided that:

(a) Written notice (email is sufficient) of proposed changes has been given by the Secretary to members at least seven (7) days before the Annual General Meeting or when a General meeting called for such purpose;

(b) The changes do not contravene NRHSN or University of Wollongong guidelines;

(b) There is a quorum attendance of eligible voting members at the meeting.

18. FACULTY COMMITTEE REPORTS

18.1 Faculty Clubs & Societies’ Reports must be submitted to the Faculty Club Committee twice (2) per year:

(a) April Meeting: planned events for the upcoming year

(b) October Meeting: activities overview and financial report for the current year

18.2 Faculty Clubs & Societies will be assisted by a Support Staff member in the tasks of collating the required reports. Report content must be provided to said staff member a minimum of two (2) weeks prior to scheduled Faculty Club Committee Meeting.

19. PROPERTY

19.1 All property of the Club shall be vested in the Executive for the time being of the Club, to be used as directed by and in the interests of the Club membership.
20. DISSOLUTION

20.1 The Club may be dissolved by resolution of a three-quarters (3/4) majority of Ordinary members of the Club present at a General Meeting. Quorum at such a meeting shall be double of the number of members on the Executive plus one (1). Notice of such motion shall be given to all members at least two (2) weeks before the meeting.

20.2 If, on the dissolution and after paying of debts and liabilities there remain any monies or property whatsoever, they shall be transferred to the NRHSN and/or University of Wollongong Faculty of Science, Medicine and Health following discussion between representatives from both organisations.

20.3 Notice of such a meeting shall be given to the members of the Club by the Secretary by an email to all members.

20.4 Funds awarded under the Faculty Clubs & Societies Student Services & Amenities Fees (SAF) will be distributed into the Faculty Clubs & Societies Project Fund.

21. ENACTMENT

21.1 This Constitution was introduced on the 31st day of January 2007 and last revised on the 20th day of April 2014 by the SHARP Executive and endorsed by members at the 2014 AGM. This constitution shall take effect and be deemed enacted from this date.

21.2 All previous constitutions of the Club are annulled by the introduction and use of this Constitution.
APPENDIX: SHARP rule on members attending Indigenous Festivals, Rural High School Visits, Pit Stop, the Rural Appreciation Weekend, and Conferences

Indigenous Festivals, Rural High School Visits, Pit Stop, the Rural Appreciation Weekend and Conferences all provide fantastic rural health experiences to NRHSN members. Not only do they provide unique opportunities for networking and increasing one’s knowledge and skills of rural and remote issues, but they also provide the opportunity to travel.

There are significant costs associated with sending a member on one of these trips – for example registration, transport, and accommodation costs. SHARP and the NRHSN receive a limited amount of funding from the Commonwealth Department of Health and Ageing (DoHA) which makes it possible for SHARP and the NRHSN to subsidise the trips such that they are more affordable for members.

During the trips, students who receive SHARP/NRHSN funding should understand that they are representing SHARP, the NRHSN, and the University of Wollongong and are expected to conduct themselves in a professional manner.

All students who attend the trips are also expected to submit a 1-page report about the experience within 4 weeks of returning from the trip. This report allows the NRHSN and its stakeholders to evaluate the benefits of providing funding for these events. The reports may be included on the SHARP and NRHSN websites and in newsletters to enable students who attend the trips to share their experiences with fellow students.

All SHARP members who attend the above-mentioned trips must pay a $50.00 trip deposit when they are notified that their application to attend the trip is successful. This must be done within 7 days of the notification or the member’s place on the trip will be offered to another applicant. If the 1-page report is submitted on time, the SHARP member can claim a refund for the $50.00 trip deposit. All reports and trip deposits must be submitted to and are managed by the SHARP Administrator.

Students who do submit their reports on time will be looked upon favourably when applying for other SHARP and NRHSN opportunities. Students who do not submit their reports on time and/or behave inappropriately during the trips jeopardise SHARP and the NRHSN’s eligibility for future funding.

Students attending Conferences as part of the Conferences of National Significance Program are advised to familiarise themselves with the “Conferences of National Significance – Guidelines for Rural Health Club Members” document on the NRHSN website.